



## Delaware Design-Lab High School Board of Directors Meeting

Wednesday, September 25, 2013, 6:30 p.m.  
Mobius New Media, 818 N. Market Street, Suite 2R, Wilmington, DE 19801

### AGENDA

**1. Review and Approve Minutes**

**2. CEO report**

- Welcome New Board Member! – Dr. Sherry Coleman
- Kudos to Cool Board Chair – “Queen at the Queen” event, 9-13-13

**3. Financial**

- Longwood Foundation Grant for Facilities– Submitted 9-15-13. Meeting with There DuPont this week. Longwood BOD decision in November 2013.
- Tax exemption- Filing for 501(c)(3) status. – Under legal review. Work with DCSN.
- Financial Services and Planning – Capaldi Reynolds & Pelosi. David Wagstaff & Deanna Carroll
- Fundraising Event hosted by Pepper-Hamilton, Wilmington Office - update

**4. Facilities**

- Status: 519 N. Market St building, Landlord: CCAC. Terms – D-Lab rents from CCAC. 2 year temporary plan. Building too small.
- Status: 1000 N. French St building, Landlord: Private Investors. Terms – D-Lab rents from private investors. Building fulfills space needs. Gregg D’Ascanio is brokering transaction.

**5. Start-Up Plan – Update on Design-Lab Start-up PERT Chart.**

- DOE requirements this month – “By 9-30-13, the BOD shall submit to the DOE for review a list of timelines for meetings with state central service agencies related to the understanding of state business practices including the Office of the State Auditor, PHRST, First State Financials (FSF) and Statewide Benefits”.

**6. Marketing & Recruitment Plan**

- Marketing & Recruitment Plan – updated

**7. Planning for Pepper Hamilton Event**

**8. Subcommittee Activity Review**

**9. Other Business**

## 10. Adjourn