

**Delaware Design-Lab High School
Minutes of the Board of Directors**

May 21, 2014
6:00 p.m.

Mobius New Media
818 N. Market St., Suite 2R
Wilmington, DE 19801

Members Present:

Matt Urban, Chair; Paul Miller; Vice Chair; Iris Leon, Secretary; Rebecca Girten

Others Present:

Dr. Cristina Alvarez; CEO, Delaware Design-Lab High School

Dr. Martin Rayala; CAO, Delaware Design-Lab High School

The meeting was called to order at 6:25 p.m.

Minute Approval

The Board approved draft minutes from the April 16, 2014 meeting that were circulated for review in advance of the meeting. Ms. Girten moved to approve the minutes from the April 16th meeting. Mr. Miller seconded the motion and the motion was unanimously carried.

RESOLVED, that the minutes from the April 16, 2014 meeting of the Board of Directors of Delaware Design-Lab High School are approved as presented in the meeting.

Delay of School Opening

Dr. Alvarez stated that the most significant impact of delaying the School opening by until 2015 is financial as it relates to the lease on 519 N. Market Street. She stated that the monthly lease payments would still be due but now without income from the State. Discussion ensued about the impact of delaying the opening of the School for one year.

Facilities

Dr. Alvarez stated that she paid the security deposit for 519 N. Market Street since the school was not able to raise enough funds to cover that cost. She stated that the next payment would be due on June 30th for the month of July.

Dr. Alvarez stated that she made a formal request to the Vision Leadership Team of Kuumba to list the space for sub-leasing. She stated that the space was listed on MLS.

Fundraising

Mr. Urban stated that there was a need to fundraise, but stated that the School and Board needed to find people to do it. Ms. Girten stated that she was willing to do more and that it was a better use of Dr. Alvarez's time to be more visible in the fundraising process, such as meeting with

people, as opposed to activities like student recruitment and enrollment, which can be outsourced to the Admissions Team.

Mr. Miler requested that Dr. Alvarez prepare talking points so that the Board could more easily explain the model and be equipped to answer common questions.

CEO Compensation

Dr. Alvarez stated that she intended to present the first draft of a compensation package to the Board at the July meeting.

Board Expansion

Dr. Alvarez stated that the Board could use several additional members. Mr. Urban agreed and asked Ms. Girten to redistribute the board skills survey from several months prior.

There being no further business, Mr. Miller motioned to adjourn the meeting. Ms. Leon seconded the motion and the motion was unanimously carried.

The meeting adjourned at 8:30 p.m.



Iris Leon
Secretary