

**Delaware Design-Lab High School  
Minutes of the Board of Directors**

July 21, 2014  
6:00 p.m.

Mobius New Media  
818 N. Market St., Suite 2R  
Wilmington, DE 19801

**Members Present:**

Matt Urban, Chair; Paul Miller; Vice Chair; Iris Leon, Secretary; Rebecca Girten

**Others Present:**

Dr. Cristina Alvarez; CEO, Delaware Design-Lab High School

Dr. Martin Rayala; CAO, Delaware Design-Lab High School

The meeting was called to order at 6:25 p.m.

**Minute Approval**

The Board approved draft minutes from the May 21, 2014 and June 18, 2014 meetings that were circulated for review in advance of the meeting. Mr. Miller moved to approve the minutes from the May 21<sup>st</sup> and June 18<sup>th</sup> meetings with no changes. Ms. Girten seconded the motion and the motion was unanimously carried.

**RESOLVED**, that the minutes from the May 21, 2014 and June 18, 2014 meetings of the Board of Directors of Delaware Design-Lab High School are approved as presented in the meeting.

**Facilities**

Mr. Urban stated that a letter dated July 8, 2014 from the Kuumba leadership team arrived notifying the School of its default on the lease for 519 N. Market Street.

Dr. Alvarez stated that she had consulted with Pepper-Hamilton on how to approach negotiations for making new payment arrangements with Kuumba until the School opened in 2015.

Dr. Alvarez stated that she and Mr. Urban were scheduled to meet with the Kuumba leadership team to discuss the lease on July 25<sup>th</sup>.

Discussion ensued.

**Fundraising**

Dr. Alvarez stated that she planned to approach There duPont from the Longwood Foundation with specific activities that had been undertaken in the School's attempt to raise \$150,000 toward the challenge grant and an updated fundraising plan for moving forward.

Discussion ensued about the possibility of forming a development sub-committee of the Board.

Dr. Alvarez stated that she and Dr. Rayala once again submitted an application to the US Department of Education for a charter School start-up grant. She reminded the Board that the School applied for but was declined the same grant last year.

**Executive Session**

Mr. Urban made a motion to enter Executive Session to discuss compensation for Dr. Alvarez. Ms. Girten seconded the motion and it was unanimously carried. Mr. Urban made a motion to end the Executive Session and resume the regular meeting. Ms. Girten seconded the motion and it was unanimously carried.

The regular meet was resumed at 7:30 p.m.

**Deep-Dive Festival**

Discussion ensued about the Deep-Dive Festival (August 13-17, 2014), a multi-day independently organized community event that would take place in 519 N. Market Street and highlight the School's educational model.

There being no further business, Ms. Girten motioned to adjourn the meeting. Mr. Miller seconded the motion and the motion was unanimously carried.

The meeting adjourned at 8:10 p.m.



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Iris Leon  
Secretary