



**Delaware Design-Lab High School
Citizens' Budget Oversight Committee (CBOC) Meeting**

Wednesday, 11 November 2015, 6:00 p.m.

179 Stanton Christiana Rd, Newark DE, 19702

Minutes

Present

Don France, Chair

Cory Budischak, Secretary

Brian Shulman, Community Member

Dr. Cristina Alvarez, DL CEO

Richard Riggs, CSO Representative

Rebecca Collins, Community Member

Paul Miller, DL Vice Chair and Interim Treasurer 302.650.3093 email

paulmiller155@comcast.net

Absent

Sindy Rodriguez, Parent

Shelly Ennis, Vice Chair

Call to Order 6:05pm

The group discussed the timing of future meetings and it was discussed that if possible, they should be held before the board meeting so the results of the CBOC could be discussed at the board meeting. Paul Miller introduced himself and gave his contact information to the group (above).

Financial Statement Overview

The group looked at the current financial overview and discussed terminology including encumbrance vs. expenditure, % received and obliged, The group also discussed the utility bills, the building maintenance expenses, and the cafeteria vs. contractor food services. For future meetings, it was recommended that a checkbook and more detailed financial statements be available for review since it

The group also discussed attending the training held by the state at the Claymont Library on November 30th. It was suggested that anyone available should attend this training.

Meeting adjourned: 7pm